

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)



Trustees Report and
financial statements
For the year ended 31 March 2021

Independent Examiner:

Md Iqbal Hossain ACCA
B K Community Accountant Ltd
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Contents

	Page
Reference and administrative details of the Charity	3
Trustees' Report	4 -9
Independent Examiners Report	10
Statement of Financial Activities	11
Balance sheet	12
Notes to the accounts	13 - 17

Enfield Somali Community Association
Reference and administrative details
For the year ended 31 March 2021

Status: Enfield Somali Community Association (SECCA) is Registered Charity. SECCA was first established in 1989 and registered with the Charity Commission on 17 December 2007

Charity number: 1122016

Registered office address: Community House, 311 Fore Street, London, N9 0PZ

Country of registration: England & Wales

Trustees: Trustees who served during the year and up to the date of this report were as follows:

Mr Xasan D.Xasan - Chairman
Mr Mohamed Hersi - Trustee
Mr Salaado H.Hassan - Trustee
Mr Omar M Abdi - Trustee
Mr Cabaas Yusuf – Trustee

Independent Examiner Md Iqbal Hossain ACCA
B K Community Accountant
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Burdett Road
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Bankers BARCLAYS BANK PLC
4-6 South Mall
Edmonton Green
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**ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021**

TRUSTEES REPORT

Enfield Somali Community Association's trustees are pleased to present their annual report and independently examined financial statements for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2005) (Accounting Standards Charities Act 2011).

The Trustees confirm that the annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Background

For about 33 years, SECCA has provided services and practical support to the most vulnerable and isolated people in Enfield and across London. As a charity, we are trusted by both the local community and stakeholders to deliver those services in a way that makes the greatest impact on the people who need them most.

Our beneficiaries are mainly from the most disadvantaged and hard to reach members of the local community, mainly of Somali heritage in Enfield and surrounding areas, the EU, EEA or Swiss Citizens who want to continue living and working in the UK after 30th June 2021, who are marginalized and unable to access mainstream services because of language and cultural barriers, age and disability. This included refugees, single parent families, children, the elderly, people with a learning disability, homeless people, and volunteers. Our services were also open to the wider members of the local communities regardless of background.

Our services are culturally sensitive, flexible and committed to working with a person-centred approach. This has made other agencies and organizations to fall back on us to engage and provide services to the community. This year the need for our services has increased as a result of the COVID-19 pandemic and we supported over 3500 people.

Our Aims and Objectives

SECCA aims to provide accessible and holistic advice and services for the people of Enfield and surrounding areas. The advice service is free, confidential, impartial and independent. The charity provides information and advice on individual's rights and responsibilities empowering those who can to help themselves to resolve issues and supporting those who need more help.

It also aims to identify local need for specialist advice services and to meet this need by providing these services directly or working with and in support of other agencies.

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021

The charity's purpose and aims as set out in the objects contained in the company's constitution are:

To promote any charitable purpose for the benefit of people from the Somali and Eastern African communities, in particular but not exclusively by:

- To protect and preserve public health, particularly by the provision of advice to members of the Somali community in Enfield.
- To relieve the aged and the disabled.
- To provide recreational facilities in the interests of social welfare for the persons resident in Enfield, particularly persons of Somali origin with the object of improving the condition of life for such persons.
- The advancement of education of pupils, particularly those who are of Somali origin, at schools in Enfield, in particular by providing or assisting in the provision of supplementary classes.

Strategic priorities

The trustees of the Enfield Somali Community Association set the following priorities for:

- **Ensure that people get the help they need;** we will offer a range of options for people to contact us during the pandemic and beyond.
- **Increase outreach services, particularly for vulnerable members of the community;** we will be serving more disadvantaged and vulnerable people, in Enfield and across London remotely, with drop-in and by appointments, befriending, dementia and mental services.
- **Become Debt Advice Agency;** We are training staff and volunteers to become debt advisers and will register with the FCA.
- **Improve volunteering offer and numbers;** we will increase the number of people actively volunteering with us and they will be undertaking a wider range of roles.
- **Improve our visibility;** we want to ensure that more people know what services we offer, our volunteering roles and other opportunities.
- **Build stronger partnerships;** we will be actively seeking working with local Voluntary and Community organisations, and mainstream agencies.
- **Have sustainable income for the next few years;** we will diversify our funding sources to secure income which pays for our core services and ensure our sustainability.
- **Improve the quality of our monitoring and evaluation;** we will ensure that every contact is counted and that we can see the clients' journeys through the services we offer.

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021

Resilience

In order to achieve the above we need to be resilient. We will improve our resilience by:

- Strengthening our financial position;
- Strengthening our ICT infrastructure and
- Investing in the leadership and governance of the organisation

Achievements

Throughout the Pandemic, we adapted our services to ensure our clients were still able to access our services and support when required. We supported our clients via Telephone, email, WhatsApp, teleconference, zoom and face to face when possible with strict CV-19 safe protocols.

In addition to clients receiving advice and practical support people were helped over the phone with general information and signposting.

More than 3,500 people were helped by our projects and services.

The following services and projects were provided during the year:

- General advice through initial telephone assessment followed by a call-back with specific advice
- Welfare Benefit advice and casework, especially for vulnerable people
- Provided support to clients making initial Universal Credit Claim and personal budgeting.
- Assisted Digital Service & EU Settlement Scheme practical support
- Energy advice for individuals and groups including help to find the best tariff and information on how to switch, energy efficiency advice (funded by National Citizens Advice)
- Befriending project for people who are elderly, housebound or shielding during the pandemic to connect the outside world and have companionship
- Increased capacity in our befriending service – offering more older people telephone and virtual companionship
- Census Support centre: We become Census 2021 support
- Dementia and Mental Health Project raising awareness within the community of issues around dementia and mental health issues and tackling stigma
- Recruited and trained new volunteers to take on different roles within the organization (with 5 volunteers moving on to secure paid employment)
- We have revamped our website with an entirely new look to improve the overall experience.
- Digitally upskilled our staff and volunteers and increased our capacity
- Adapted services to make them CV-19 compliant and aim to reach more people digitally We have taken advice on Covid safety and made adaptations to our office and to our services where necessary and we will continue to offer both digital and face to face options so people have the choice on how to engage with us.
- Distributed 40 tablets and mobile phones with data.
- Shopping and prescription collection and delivery for the Housebound and the elderly during the height of the pandemic.

**ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021**

Client satisfaction

The overwhelming feedback we receive from our service users compliments our staff and volunteers on the service they have given.

Our service user survey shows positive client experience:

- 95% of our clients saying they would recommend us to someone else.
- 85% of clients said the service was easy to access
- 75% said their problem had been resolved.

Our clients can have confidence that the service they receive is of a consistently high quality.

Partnerships and Collaboration

We work closely and complement our various partners to support each other, share best practice, avoid duplication and refer clients to one another where appropriate. As a locally recognised and trusted organisation, our services are frequently the gateway that clients take to access other services or to receive the support they need directly from us when we can provide it.

Future Plans

Enfield Somali Community Association aims to raise sufficient funding in future to enable the organization to deliver services being requested by the community. We will continue volunteer recruitment whose contributions delivery of our services depend.

Ensure our systems, infrastructure and investment can support our growth and make SECCA a rewarding place to work and volunteer.

Diversify funding sources and increase collaboration and partnership.

Tackle mental health and dementia in the community provide more support and opportunity for sufferers, carers and their families.

Ensure to sustain key experienced senior management.

We thank all our Funders:

The Trustees of SECCA would like to thank all of those who have given funding or donated to SECCA in the last financial year. Our principal funders have been:

- City Bridge Trust
- The National Lottery
- The Good Things Foundation
- National Citizens advice
- We are Digital
- Refugee Council

**ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021**

Financial Review

SECCA main funding sources are grants, donations and members contributions

Reserves policy and going concern

The Board has assessed the charity's requirements for reserves in the light of the main risks to the organisation. As a result, the Board has approved a policy whereby the unrestricted funds not committed, should be held in reserve and maintained at a level which ensures that SECCA's core activity could continue during a period of unforeseen difficulty. The target reserve amount represents at least 3 months' expenditure and will be reviewed annually.

Risk management

The Board carries out a review of major risks to which the Charity is exposed and has an established risk register which is updated at least once a year. Therefore, there are systems and procedures to mitigate risks faced by the Charity in the course of routine operations.

The major risks to which the charity is subject have been identified by the trustees with mitigating actions.

- **We may not achieve the same level of grant funding or donations as in previous years** – We are making an increased number of grant applications. Our improved financial stability should increase our funders' faith in our ability to deliver on our promises.
- **The impact of the COVID-19 pandemic on our staff and volunteers.**
We have mitigated the potential negative impact of working through a pandemic and supporting staff and volunteers throughout by a range of measures. We are working to safeguard the continued wellbeing of staff by creating a COVID-19 specific business continuity plan and carrying out an office risk assessment and individual risk assessments for all staff members
 - **Service demands** – The demand for our services has increased since the beginning of the pandemic. This has resulted in additional pressures on our projects and workforce and a long waiting period - to meet the increased demands additional funding to be sourced.

Partnerships and Collaboration

We work closely and complement our various partners to support each other, share best practice, avoid duplication and refer clients to one another where appropriate. As a locally recognised and trusted organisation, our services are frequently the gateway that clients take to access other services or to receive the support they need directly from us when we can provide it.

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
For the year ended 31 March 2021

Governance, Structure and Management

Enfield Somali Community Association is a small charitable company set up to improve the conditions of life of recent Somali and other Eastern African immigrant families to the UK.

Appointment and retirement of trustees is in accordance with the constitution which requires that appointment and retirement should be by ordinary resolution. All trustees give their time voluntarily and received no benefits from the charity.

The overall management of finance is the responsibility of all the Trustees acting on the recommendations of the Chairman, the Treasurer and the advice of the Co-ordinator. The Trustees form the Management Committee who meets regularly to oversee the running of the organisation.

The Trustees have undertaken a range of organisational development training in financial management, service delivery and governance, including the 7 principles of the Good Governance: Code for the Voluntary and Community Sector as a framework for improving its governance.

Trustees and their responsibilities

Charity trustees are the people who serve on the governing body of a charity. They may be known as trustees, directors, board members, governors or committee members. The principles and main duties are the same in all cases. Trustees have, and must accept, ultimate responsibility for directing the affairs of a charity, and ensuring that it is solvent, well-run, and meeting the needs for which it has been set up.

Signed on behalf of the trustees & Management committee by:

Signed:

Xasan

Date: 31/01/2022

Xasan D Xasan
Chair

**Independent examiner's report to the trustees of
ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)**

For the year ended 31 March 2021

I report on the accounts of the company for the period ended 31 March 2021, which are set out on pages 11 to 12.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011(the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no other matter except that referred to in the above paragraphs, has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Md Iqbal Hossain MBA,ACCA
B K Community Accountant
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Date: 31 January 2022

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)
Statement of Financial Activities
(Including income and expenditure account)
31 March 2021

Incoming Resources	Note	Unrestricted Funds	Restricted	TOTAL Funds 2021	Unrestricted Funds	Restricted Funds	TOTAL Funds 2020
Donation and Legacies	2	5,000	105,866	110,866	19,827	11,600	31,427
Total Income		5,000 =====	105,866 =====	110,866 =====	19,827 =====	11,600 =====	31,427 =====
Expenditure on:	3						
Charitable activities		2,577	79,636	82,213	15,204	10,275	25,479
Total expenditure		2,577 =====	79,636 =====	82,213 =====	20,824 =====	7,232 =====	28,056 =====
Net Income & net movement in funds		2,423	26,230	28,653	(997)	4,368	3,371
Reconciliation of fund:							
Total funds brought forward		150	6,334	6,484	1,147	1,966	3,113
Total funds carried forward		2,573 =====	32,564 =====	35,137 =====	150 =====	6,334 =====	6,484 =====

TOTAL RECOGNISED GAINS AND LOSSES

The Charity has no recognised gains or losses other than the net movement in funds for the above period.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

The notes on pages 13 to 17 form part of these accounts.

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)

BALANCE SHEET

AS AT 31 MARCH 2021

FIXED ASSETS	Note		2021		2020
		£		£	£
Office Equipment	8			10,386	-
Debtors	9				
Cash at Bank			37,292		18,291
Cash in hand					
Total Current Assets			37,292		18,291
Creditors and Accruals	10		(12,541)		11,807
Net Current Assets				24,751	6,484
Net Assets				35,137	6,484
				=====	=====
Unrestricted Funds	11			2,573	150
Restricted Funds	11			32,564	6,334
Total Funds				35,137	6,484
				=====	=====

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts. The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies' subject to the small companies' regime.

These accounts were approved by the Board of Directors and Trustees on 31 January 2022 and were signed on its behalf by:

Xasan

Xasan D Xasan

Chair

The notes on pages 13 to 17 form part of these accounts.

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)

Notes to the Accounts

For the year ended 31 March 2021

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1 Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the applicable Accounting Standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" published in March 2005 and the Companies Act 1985.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it is small company.

1.2 Incoming Resources

Income from activities, voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors' conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

1.3 Resources Expended

Resources expended are included in the Statement of Financial Activities on accruals basis, inclusive of any VAT that cannot be recovered.

Expenditure that is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of those resources.

1.4 Going Concern Basis

The financial statements have been prepared on the going concern basis, as in the opinion of the director and trustees, there are no issues arising which would suggest any other basis as being more appropriate.

1.5 Depreciation

Depreciation is provided using the following rates and bases to reduce by annual instalments the cost, less estimated residual value, of tangible assets over the estimated useful lives:

Furniture, Fixtures, Fittings and Equipment - 20% on reducing line basis.

ENFIELD SOMALI COMMUNITY ASSOCIATION (SECCA)**Notes to the Accounts****For the year ended 31 March 2021****2. Income from donations and legacies**

Grants, donations, and legacies:	Unrestricted Funds	Restricted Funds	2021	2020
	£	£	£	£
Donation and Voluntary contribution	-	-	-	14,002
National Lottery - London Response Fund	-	54,952	54,952	-
City Bridge Trust	-	25,440	25,440	-
Good Things Foundation		11,874	11,874	-
National Citizens Advice	-	13,000	13,000	9,000
British Refugee Council	-	600	600	600
London Sustainability Grant	-	-	-	2,000
London Borough of Enfield	5,000	-	5,000	-
We are digital	-	-	-	5,825
TOTAL Income	5,000 =====	105,866 =====	110,866 =====	31,427 =====

Notes to the financial statements (continuing)

Year ended 31 March 2021

3. Expenditure on Charitable Activities by Fund type:

Charitable activities & Support Cost	Un-restricted Funds	Restricted Funds	Total 2021	Un-restricted Funds	Restricted Funds	Total 2020
	£	£	£	£	£	£
Salary & NIC	481	32,103	32,584	3,728	3,340	7,068
Rent & Rates	-	10,000	10,000	4,622	-	4,622
Telephone, Internet, Website, Media	1,103	1,951	3,054	386	-	386
Staff & Volunteer Training	93	3,857	3,950	457	-	457
Refreshments	-	-	-	797	-	797
Insurance	-	199	199	-	116	116
Office & Other running cost	300	500	800	1,376	161	1,537
Meeting expenses	-	-	-	544	-	544
Audit, Bookkeeping	600	500	1,100	250	-	250
Training	-	-	-	532	120	652
Project Activities	-	12,974	12,974	4,350	2,252	6,602
Venue and room hire	-	-	-	1,865	1,243	3,108
Membership/Compliance	-	2,705	2,705	-	-	-
Organisational Development	-	2,000	2,000	-	-	-
Volunteer Expenses	-	10,250	10,250	1,749	-	1,749
Repair & Maintenance	-	-	-	168	-	168
Depreciation	-	2,597	2,597	-	-	-
Total	2,577 =====	79,636 =====	82,213 =====	20,824 =====	7,232 =====	28,056 =====

4. Expenditure on Charitable Activities by Activity type:

Charitable activities & Support Cost	Services	Governance	Fund raising	Total Funds 2021	Total 2020
	£	£	£	£	£
Property Costs	10,000	-	-	10,000	10,000
Depreciation	2,597	-	-	2,597	-
Direct Costs	63,916	1,100	-	65,016	17,425
Other indirect Costs	4,600	-	-	4,600	629
Total	81,113 =====	1,100 =====	- =====	82,213 =====	28,056 =====

Notes to the financial statements (continuing)

Year ended 31 March 2021

5. TRUSTEES EXPENSIS

No expenses are paid to Trustees.

No employee earned more than £60,000 during the year (2021: nil).

6. Related party transactions

There are no related party transactions to disclose for 2021 (2021: none) There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

7. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

8. Fixed Assets

	Computer Equipment	Total
	£	£
Cost		
At 1 April 2020	-	-
Additions	12,983	12,983
At 31 March 2021	12,983	12,983
Depreciation		
At 1 April 2020	-	-
Charge this period	2,597	2,597
At 31 March 2021	2,597	2,597
Net book value		
At 31 March 2021	10,386	10,386
At 31 March 2020	-	-

9. Debtors

	2021	2020
	£	£
Total Debtors	0	0

10. Creditors

	2021	2020
	£	£
Trade Creditors	11,684	11,557
HMRC	357	-
Independent examination	500	250
Total Creditors	12,541 =====	11,807 =====

Accruals: Provision for Accountancy fees.

11.

Analysis of charitable Funds:

	Unrestricted Fund	Restricted Funds	Total Fund 2021
	£	£	£
Tangible fixed assets Restricted	-	10,386	10,386
Net Current assets	2,573	22,178	24,751
Net Assets	2,573 =====	32,564 =====	35,137 =====

Benefits in kind

There were no benefits in kind in the period.

Independent examination and accountancy services

During the period, the cost of the examination was £500.

Glossary of terms

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

Creditors These are amounts owed by the charity, but not paid during the accounting period.

Debtors: These are amounts owed to the charity, but not received in the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.